



Downtown Oakville BIA
Minutes - Board of Management Meeting Wednesday, Oct 18, 2017 @ 6:30 pm BIA Office

Board Members: Nick Bourikas, Mayor Burton, May Natour, Anna Cammarata, Kevin Yates
Guests: Dorothy St. George, Nick Hutchins
Regrets: Julia Hanna
BIA Staff/Minutes by: Susan Johnston & Sharlene Plewman (minutes by Sharlene)

Item #	Item Description	Presenting
1.	Chair's Welcome Meeting was called to order at 6:34 pm. Declaration of Quorum: Yes Declared Conflicts of Interest: None Approval of Agenda for Oct 18, 2017. MOTION: To approve meeting agenda Moved by: Kevin Yates Seconded by: Anna Cammarata CARRIED	Nick B
6.	Acceptance of Past Board of Management Minutes for Sept, 20, 2017. MOTION: To approve meeting minutes with date correction Moved by: Kevin Yates Seconded by: Anna Cammarata CARRIED	Nick B
7.	Chair's Report <u>Board member recruitment</u> MOTION: To send notification to members that vacancy exists, collect applications and review candidates based on recruitment matrix and interviews via selection committee Moved by: Kevin Yates Seconded by: Anna Cammarata CARRIED Selection committee – Anna, May, Nick; Anna and May to work with Sharlene to screen candidates and narrow to 2-3 with Nick, May and Anna to interview those selected. Noted that can go outside the BIA member base to fill intermediary vacancy as per constitution) <u>Density</u> Nick B. presented to council regarding BIA desire for increased density, whereby looking for increased office space as well as studies to indicate what the appropriate mix (office and residential) should be for a vibrant downtown; was received well by council. Discussion that Kevin prefers we pursue increased height wherever possible (outside of heritage limitations)	Susan
8.	ED Update ED Update Pre-read (Financials, Beautification, Marketing, Events). Comments/questions: <u>Pedestrian Counter</u> September count at 66,000, October to date at 33,000. Of note, Burlington counter for July was 54,000 vs 84,000 for Oakville. Unclear if related to location of counter. <u>Financials</u> Approximately \$40,000 underspent; will need board decision as to where to allocate for 2018. Proposed to beautification.	



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9.	<p>Town Council Update</p> <p><u>Streetscape</u> Mitigation Core team and subcommittees are now starting to meet; all in investigation stages, where information gathered now will be used to support ultimate strategy but no decisions being made yet. Renderings: Still waiting to hear when Brook McIlroy can complete them. In the meantime, BIA to move forward using images from current presentations; consider matching what’s being used in Globe and Mail article. Next steps: Public meeting to be scheduled shortly to review final design drawings, with final design to be presented to council in Q1 2018. Public meeting on Towne Square in Q1 2018. Recommendations on mitigation strategies to be completed in Feb 2018 such that they can be presented to council in March 2018.</p>	Dorothy
10.	<p>New Business/Other</p> <p><u>Hometown Hockey</u> Town shared details on road closure – four days of closure along Thomas and Church</p> <p><u>Membership Coordinator</u> Milan Bowie, former student with BIA, accepted position</p> <p><u>Construction mitigation</u> Nick Hutchins suggest looking into laser light shows on hoarding, as used in Europe, etc.</p>	Sharlene Nick H
11.	<p>Date and Time of Next Meeting</p> <p><u>Board Meeting</u> Wednesday Nov 15, 2017 at 6:30pm, BIA office. Last meeting of 2017 – no Dec meeting.</p>	Sharlene
12.	<p>Adjournment</p> <p>MOTION: To adjourn at 8:00 pm Moved by: Kevin Yates Seconded by: Mayor Burton CARRIED</p>	Nick B