Volunteer Position: Hometown Holiday - Visits with Santa Volunteer

Event Date: November 17 (Light up the Night) + December 2 and 3, 9 and 10, 16 and 17 **Hours:** 2PM - 6PM

Description: The Hometown Holiday event brings the joy of the festive season to Downtown Oakville. Santa Claus will be taking a special trip to share the holiday spirit with children and families. We're looking for dedicated volunteers to ensure Santa's visits run smoothly and that families leave with memories to cherish.

Key Responsibilities:

• Escort Santa Claus along Lakeshore Road for 1-hour strolls. • Assist with line control at Santa's cozy cottage in Centennial Square ensuring an orderly process. • Take photos for families using their devices upon request. • Explain and encourage donations through the United Way Tip Tap option. • Engage with children, families, and visitors in a friendly and professional manner. • Collaborate with fellow volunteers and event coordinators to ensure a pleasant experience for all.

Requirements: • Ability to stand and walk for extended periods. • Good communication skills and a friendly demeanor, especially with children. • Team-oriented mindset. • Available for at least one of the designated dates from 2PM to 6PM.

Position Details: • Number of Positions Available: 1 per date • Duration: Selected dates in December, from 2PM to 6PM. • Location: Downtown Oakville, primarily at Centennial Square

Benefits: • Participate in one of Downtown Oakville's hallmark festive events. • Gain experience in event management, public relations, and community engagement. • Interact with residents and visitors, making their holiday season special. • Receive a letter of participation from the Downtown Oakville Association (if required).

If you're passionate about Downtown Oakville, enjoy working with families, and want to be a part of making Christmas magic come alive, this role is tailor-made for you! Join us in ensuring the Hometown Holiday event creates warm memories for everyone.

Interested candidates are encouraged to apply by RSVPing to

<u>info@oakvilledowntown.com</u> – Please include the name of the position you would like to volunteer for.

Volunteer Position: Hometown Holiday - Horse and Carriage Attendant

Event Date: November 17, December 10 and 17 **Hours:** November 17 – 4:30PM to 9:30 PM & December 10 & 17 from 1:30 PM to 6PM

Description: The Hometown Holiday event is bringing a touch of vintage charm to Downtown Oakville with horse and carriage rides. As families and individuals partake in this nostalgic experience, we're in need of attentive and organized volunteers to ensure that the rides proceed smoothly and safely.

Key Responsibilities: • Check tickets and confirm schedules for guests wanting to experience the horse and carriage rides. • Assist and guide guests in forming a well-ordered line at the starting point in Towne Square. • Provide general information about the ride and answer any questions from the public. • Collaborate with the carriage operator to ensure the safety of the guests while they embark and disembark. • Engage with attendees in a courteous and professional manner, ensuring a pleasant experience for all.

Requirements: • Strong organizational and communication skills. • Patience and a friendly demeanor, especially during peak times. • Team-oriented mindset. • Available for at least one of the designated dates from 2PM to 6PM.

Position Details: • Number of Positions Available: 4-5 • Duration: Selected dates in November and December, from 1:30 PM to 6PM. • Location: Downtown Oakville, primarily at Towne Square

Benefits: • Be a part of a unique and cherished festive experience in Downtown Oakville. • Gain hands-on experience in event management and public engagement. • Interact with the community, ensuring they have a memorable and safe holiday outing. • Receive a letter of participation from the Downtown Oakville Association (if required).

If you love the holiday spirit, enjoy organizing events, and have a knack for dealing with the public, then step into the enchanting world of horse and carriage rides as our attendant. Help us create magical holiday memories for residents and visitors alike!

Interested candidates are encouraged to apply by RSVPing to info@oakvilledowntown.com – Please include the name of the position you would like to volunteer for.

Volunteer Position: Hometown Holiday - Fire Pit and Heater Attendant

Event Date: November 17, December 3, 4, 9, 10, 16, and 17 **Hours:** November 17 – 4PM-9:30 PM and December 1:30 PM – 6:30 PM

Description: As Downtown Oakville embraces the winter festivities, our Hometown Holiday event will feature cozy fire pits and warm gas heaters to ensure our guests and musicians stay comfortable. We are in search of committed volunteers to manage, set up, and oversee the safety of these amenities during the event.

Key Responsibilities: • Pick up fire pits and gas heaters from our designated storage facility. • Place fire pits in Towne Square and set them up properly, connecting them to the propane tanks. • Position heaters at specific locations in both Towne Square and Centennial Square for the benefit of our performing musicians. • Monitor the fire pits and heaters throughout the event, ensuring they function safely and efficiently. • Disconnect propane tanks and safely turn off the fire pits and heaters at the end of the event. • Disassemble and return all equipment to the storage facility after the event concludes.

Requirements: • Possession of a vehicle to transport equipment to and from the storage facility. • Physical capability for potential heavy lifting and moving of equipment.
• Basic knowledge or willingness to be trained on propane connection and disconnection procedures. • Reliable and punctual, with a keen sense of responsibility for ensuring the safety of event attendees. • Available for at least one of the designated dates.

Position Details: • Number of Positions Available: 3-4 • Duration: Selected dates in November and December, from 2PM to 6PM. • Location: Downtown Oakville, specifically Towne Square and Centennial Square

Benefits: • Be an integral part of a warm and welcoming winter event in Downtown Oakville. • Gain practical experience in event logistics and safety management. • Engage with the community and be part of creating a cozy atmosphere for guests and musicians.

If you have a knack for hands-on tasks, value safety, and want to contribute to the festive spirit of Downtown Oakville's Hometown Holiday, this role awaits you!

Interested candidates are encouraged to apply by RSVPing to

<u>info@oakvilledowntown.com</u> – Please include the name of the position you would like to volunteer for.